



The University of Tulsa, McFarlin Library, Department of Special Collections
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APPLICATION FOR PHOTO-DUPLICATION

The primary concern in evaluating requests for photographic reproduction of selected items within a collection is the protection of copyright. Physical condition is also a concern. Any request for duplication that will violate copyright and/or damage or alter the item(s) will not be allowed.

PLEASE PRINT CLEARLY

YOUR NAME _____

YOUR SIGNATURE _____

PLEASE LIST ITEM(S) YOU ARE REQUESTING TO BE REPRODUCED,
noting SERIES (if applicable), BOX, FOLDER, and a BRIEF DESCRIPTION of the item(s).
Specify dpi, format (jpg/pdf, tif), print size, matte or glossy finish, etc.

COLLECTION NAME _____

APPROVED BY _____

TODAY'S DATE _____

PLEASE PRINT CLEARLY

ITEM 1

SERIES	BOX	FOLDER	BRIEF DESCRIPTION	SPECIFICATIONS

ITEM 2

SERIES	BOX	FOLDER	BRIEF DESCRIPTION	SPECIFICATIONS

ITEM 3

SERIES	BOX	FOLDER	BRIEF DESCRIPTION	SPECIFICATIONS

ITEM 4

SERIES	BOX	FOLDER	BRIEF DESCRIPTION	SPECIFICATIONS

ITEM 5

SERIES	BOX	FOLDER	BRIEF DESCRIPTION	SPECIFICATIONS

ITEM 6

SERIES	BOX	FOLDER	BRIEF DESCRIPTION	SPECIFICATIONS